

# CHESTERFIELD TWP BD OF ED-00500830 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	CHESTERFIELD TWP BD OF ED-00500830	126	06/03/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 05/16/2024 09:49 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Corinne Santos-Hernandez 05/16/2024 09:49 AM				
	Applicant #5 was determined eligible for free lunch on 10/23/24, but was imported to POS as reduced. Applicant #5's eligibility was corrected in the POS on 5/2/24 and an updated eligibility letter was sent to the family on 5/14/24.				
	Flagged by Corinne Santos-Hernandez 05/01/2024 09:07 AM				
	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students’ names when providing the documentation under the SFA comments.				
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	CHESTERFIELD TWP BD OF ED-00500830	137	06/03/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 05/16/2024 09:49 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Corinne Santos-Hernandez 05/16/2024 09:49 AM				
	Applicant #2 was determined eligible for free lunch as of 9/15/2024 and was showing correctly in the POS system, but showing on the district MEL as paid. Applicant #2's edibility was corrected on the district MEL on 5/9/2024 to match the POS and correct eligibility status.				
	Flagged by Corinne Santos-Hernandez 05/15/2024 08:31 AM				
	Eligibility determinations must be correctly transferred from the source document (applications, DC documentation) to the benefit issuance documents (e.g. tickets, master eligibility list, rosters, POS system). A test of the benefit issuance system compared to the benefit issuance documentation reviewed indicated certified eligibility was transferred incorrectly. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
	*Application was determined as federally free but was not transferred on the MEL. The student is in the POS as Free. Daily sales report from foodservice was reviewed during on-site showing that the student is receiving free meals and not purchasing a paid meal.				

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**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged